



2019 NHD-CA STATE CONTEST

SUBMITTING YOUR DOCUMENTARY VIA WETRANSFER.COM

All documentary entries for the 2019 National History Day – California state contest must be submitted in advance using **WeTransfer**, a web-based file-sharing application. It's free, easy to use, and allows up to 2 GB per transfer. Students must attend the contest to present their documentary and be interviewed.

Documentary Submissions Due: Wednesday, April 17th by 9:00 PM

INSTRUCTIONS

STEP 1: Save the final version of your documentary in one of the following required formats:

.MP4 or .MOV

Videos will be shown on a large screen using a projector. Please export your video to a MP4 or .MOV format (720p resolution preferred but not required). The maximum file size for uploaded videos is 2 GB. Please play back/test your exported video before uploading.

STEP 2: Go to <https://www.WeTransfer.com>. You will see the following dialogue box:

- A. Click on the + **Add your files** button → Select your final video file from the menu → Click Open.
- B. Enter the following email address in the "Email to" box:
nhdcadocs@gmail.com
- C. Enter your email in the "Your email" box.
- D. Enter the following required information in the **Message** field:
 1. Division: Junior (6-8 grade) **or** Senior (9-12 grade)
 2. Category: Group **or** Individual Documentary
 3. School:
 4. Teacher:
 5. County:
 6. Title:
 7. Member(s) names:

The screenshot shows a mobile-style dialog box with a blue border. At the top left is a blue circle with a white plus sign, followed by the text "Add your files". Below this are two input fields: "Email to" and "Your email". Underneath these is a "Message" field containing the following text: "Division: Junior", "Category: Group Documentary", "School: Foothill Middle School", "Teacher: Melissa Golden", "County: Alameda", "Title: The History of ...", and "Member(s): Joe_Smith, John Adams". At the bottom right is a grey button with the text "Transfer".

STEP 3: Click **Transfer**. That's it!

NOTE: You will NOT upload a bibliography or process paper in advance.

CONFIRMATION: You will receive an email from WeTransfer confirming your files have been sent. You will receive a second email confirming we have downloaded them. Note: It may take us a few days to download them. Files will remain on WeTransfer for 7 days.

AT THE CONTEST: At the contest, you will play your documentary for the judges. Documentaries will be loaded on to the computers at William Jessup University and played via their smart room technology. **Bring to the contest: 1) a backup copy of your documentary on a flash drive, laptop, or cloud storage; 2) three printed copies of your Process Paper/Bibliography for the judges and an extra copy for your own reference.**

IMPORTANT: Allow yourself ample time to complete the uploading process before the deadline. Your upload will be time-stamped, so plan ahead in case you run into problems. **Don't wait until the last minute!**

Deadline: Wednesday, April 17th by 9:00 PM