



Entry Information – Exhibit

Location: Ballroom, Student Union

Upon Arrival: Student check-in is on the second floor of the Student Union in the Cottonwood Room.

Prior to the Contest:

By 8:00 a.m. on May 2nd

- **You MUST upload ONE pdf** which includes your title page, process paper, and annotated bibliography.

To upload your pdf, refer to the Upload Instructions located on the [State Contest Page](#).

Exhibit Shipping: You can ship items to the NHD-CA contest that cannot travel with you. Items must arrive at NHD-CA between April 17th - 28th. For more information go to: <https://form.jotform.com/230845706584059>

What to Bring: In addition to your exhibit, and any special tools or materials you need for set-up, you must bring:

- **4 copies of your title page, process paper, and annotated bibliography.** Stapled in the top left corner. No covers.

Exhibit Drop Off: Exhibits can be dropped off in front of the union. See page 9 for instructions & location.

Set-Up: Students may have assistance to carry and lift exhibits, but **students are required to do all set-up.**

Floor Standing Exhibits: NHD-CA provides table space for all exhibits. If your exhibit is designed to be on the floor (instead of on a table), you must email us and include a photo at nhdca@scoe.net by April 8th.

Electricity: Exhibits will have access to electricity.

Public Viewing of Exhibits: To help ensure the Exhibit Hall is a place for fair judging, access to exhibit areas will be limited at several points during the day. Public viewing times are listed below:

- 1:00 pm – 2:00 pm on Friday and Saturday
- 5:45 pm – 7:00 pm on Friday
- 6:00 pm—7:00 pm on Saturday

Interviews: Student interviews with the judges are required. Interviews are not open to the public.

Final-Round Judging: After the First-Round of judging is complete, judges will select their top three entries to move on to Final-Rounds of competition. Exhibit students are NOT present during final round judging.

Exhibit Removal

Under NO CIRCUMSTANCES will students who made finals be allowed to remove their exhibits before the end of final judging.

Removal may take place:

- 6:30 - 7:00 PM -- Jr. non-finalist exhibits only
- 10:00 –10:30 PM Friday -- Jr. finalist exhibits
- 7:30 –10:00 PM Saturday -- Sr. non-finalist exhibits
- 9:30 – 10:00 PM Saturday -- Sr. finalist exhibits

- Students may also remove their exhibits during set up times.
- **Once Senior Final-Round judging is complete, Exhibits MUST be removed by 10:00 PM so we can set up for the Awards Ceremony.**
- If you need to leave the contest before Final-Round judging is done, make arrangements with your school or other students to pick up your exhibit. **National History Day-CA will not be responsible for any exhibits that are left behind and they will be disposed of by staff.**

Be Sure to Bring

- Your exhibit
- Four copies of your title page, process paper, and bibliography
 - stapled (no other covers or bindings)
 - printed before coming to state
- Any supplies you need