



## Entry Information – Documentary

**Location:** See [Interview Schedule\\*](#)

**Upon Arrival:** Once you arrive in the University Union, follow the signs to the student check-in.

**Prior to the Contest:**

**By 11:59 PM on April 29th**

- **You MUST upload ONE Written Materials pdf** which includes your title page, process paper, and annotated bibliography. Instructions page 19.
- **You MUST Submit Your Project Link:**  
Students must save their documentary to a private channel on a web-based service, like YouTube, or save it to a cloud-based storage service like Google drive and submit this link.
  - Link share settings must be set to "**Viewable by anyone with the link**".
  - See instructions page 20.

### Optional Back Up

- **Bring Your Own Device:** Bring a laptop and play your documentary directly from the device.
  - An audio and projection system with an HDMI port will be available. Students are responsible for any additional adapters they may need to connect their own device.
- **MP4 – USB Flash Drive:** From your documentary software, save or export your project as a **.MP4 File**. This file type is playable on a wide variety of computers.

**Available Equipment:** Each room will be equipped with the following:

- Audio and projection system with HDMI adapter.
- Computer with USB port and wireless internet connection.

### Preparing to Play your Documentary:

You will have 5 minutes before your interview to use the computer in the room to test your link and also adjust the volume. If you run into issues, you can use your backup or ask the judges for help.

### Public Viewing of Documentaries:

- Judging rooms in the preliminary round are open to the public. Audience members should silence cell phones and only enter or exit a room between presentations.

**Final-Round Judging:** After the first-Round of judging is complete, judges will select their top entries to move on to final-rounds of judging.

- Final round judging rooms are closed to students and the public. Judges will access your uploaded written materials and shared link to judge the final round.
- Documentaries selected for the finals will be **streamed for the public to view**. Location & time will be announced.

### Be Sure to Bring

- A backup of your documentary in another format (flash drive, etc.).